

## AGENDA

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# Changes to the *Municipal Government Act (MGA)* 2024

## Planning and Development Public Hearings

### Relevant *MGA* sections

- *MGA* s. 199
- *MGA* s. 216.1
- *MGA* s. 216.4

### Previous *MGA* requirements

For planning and development matters, the *MGA* requires public hearings prior to council decisions for certain land use planning matters.

- S. 692 requires a public hearing to be held prior to second reading of a bylaw that adopts or amends a statutory plan or land use bylaw.
- S. 674 and 676 require a public hearing prior to the sale, lease, or disposal of municipal reserve, community services reserve, and school reserves as well as prior to disposal or lease of a conservation or environmental reserve.

Prior to the changes, municipalities were not required to provide electronic options for public hearings and municipalities could hold additional public hearings on planning and development matters beyond legislated requirements.

### What has changed

To enable greater public participation in public hearings, changes to the *MGA* in Bill 20 require municipalities to offer electronic options for public hearings on planning and development matters. This may include using a telephone, or online options.

Electronic options for public hearings will ensure more residents are aware and informed of, and may participate in, local planning and development matters.

Municipalities must, by bylaw, provide for electronic means of public hearings to be established within six months from the coming into force of the amendments.

Municipalities will now be restricted from offering any additional public hearings addressing council consideration of residential or mixed-use planning developments if those hearings are not already mandated by legislation (in the *MGA* or other legislation).

Limiting municipalities to only holding public hearings for planning and development matters that are required in legislation will ensure that development follows legislated timelines without undue delays. The public will still be able to engage through the required public hearings without municipalities holding additional public hearings.

### What municipalities need to know

A bylaw providing for electronic means of public hearings must be established by April 30, 2025 (within six months from the coming into force of the amendments).

### Effective date

These changes took effect upon proclamation of Bill 20 on October 31, 2024.

### Resources

To learn more, please refer to:

- Strengthening local elections and councils: <https://www.alberta.ca/strengthening-local-elections-and-councils>
- Bill 20: [https://docs.assembly.ab.ca/LADDAR\\_files/docs/bills/bill/legislature\\_31/session\\_1/20230530\\_bill-020.pdf](https://docs.assembly.ab.ca/LADDAR_files/docs/bills/bill/legislature_31/session_1/20230530_bill-020.pdf)
- Amendment summary for Bill 20: <https://www.alberta.ca/system/files/ma-municipal-affairs-statutes-amendment-act-fact-sheet.pdf>

### Contact us

**Phone:** 780-427-2225  
**Toll-free in Alberta:** 310-0000  
**Email:** [ma.advisory@gov.ab.ca](mailto:ma.advisory@gov.ab.ca)

**BYLAW 299-25**  
**PUBLIC HEARING PROCEDURAL BYLAW**

**DRAFT**

**BEING A BYLAW OF THE VILLAGE OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA FOR REGULATING THE  
PROCEDURES FOR PUBLIC HEARINGS HELD DURING REGULAR AND SPECIAL COUNCIL MEETINGS.**

**WHEREAS** Pursuant to the provisions of the *Municipal Government Act*, Chapter M-26, of the Revised Statutes of Alberta 2000, and amendments thereto;

**AND WHEREAS**, Section 145(1) of the *Municipal Government Act* allows a Council to pass bylaws for the establishment of the procedures to be followed by Council;

**AND WHEREAS**, Section 145(2) of the *Municipal Government Act* allows a Council to pass bylaws for the establishment of Council Committees and other bodies;

**AND WHEREAS**, Section 145(3) of the *Municipal Government Act* allows a Council to pass bylaws for the establishment of the functions of the Committee or body and the procedures to be followed by it;

**NOW THEREFORE**, THE MUNICIPAL COUNCIL OF THE VILLAGE OF ALBERTA BEACH, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

**SECTION 1 - TITLE**

- 1.1 This Bylaw shall be referred to as the "Public Hearing Procedural Bylaw".

**SECTION 2 INTERPRETATION**

- 2.1 In this Bylaw and any schedules to this Bylaw the following terms shall have the following meanings:
- a. "Agenda" means the statement of the order of business to be brought before Council.
  - b. "CAO" means the person appointed by Council to the role of Chief Administrative Officer pursuant to the *Municipal Government Act*.
  - c. "Committee" means a Standing Committee, Special Committee, or Ad Hoc Committee established in accordance with the appropriate section of the *Municipal Government Act*.
  - d. "Council" means the elected Council for the Village of Alberta Beach in the Province of Alberta.
  - e. "Delegation" means a person or group of persons wishing to appear before the Council to address a specific matter.
  - f. "Deputy Mayor" means the councillor appointed by Council to act as Mayor when the Mayor is unable to perform the duties of Mayor or when the office of Mayor is vacant.
  - g. "Electronic Means" means an electronic or telephonic communication method that enables all persons attending a meeting to hear and communicate with each other during the course of the meeting.
  - h. "Mayor" means the Village of Alberta Beach's Chief Elected Official.
  - i. "*Municipal Government Act*" (MGA) means the *Municipal Government Act*, R.S.A. 2000, c. M-26, and associated regulations, as amended.
  - j. "Presiding Officer" means Mayor, Deputy Mayor, or Chairperson.
  - k. "Public Hearing" means a formal meeting of Council to:
    - i. to hear planning matters, [MGA, section 692(1)];
    - ii. to hear any matters that the MGA or other enactment requires a Public Hearing to be held for, [MGA, section 216.4]; or
    - iii. to hear other matters which Council directs be considered through a Public Hearing process.
  - l. "Recording Secretary" means an officer responsible for documenting and maintaining the official records, including minutes, of meetings and other organizational proceedings.
  - m. "Village" is the municipality of the Village of Alberta Beach in the Province of Alberta.

**SECTION 3 - APPLICATION**

- 3.1 This Bylaw shall govern Public Hearings held during regular and Special Council Meetings.
- 3.2 The Public Hearing Procedure, attached as Schedule "A", shall be used to govern all Public Hearings.
- 3.3 When a matter arises related to the proceedings in a meeting which is not covered by a provision of this Bylaw or the *Municipal Government Act*, the matter shall be decided by reference to the Village of Alberta Beach's Council Procedural Bylaw, and if the Council Procedural Bylaw does not address the manner in which the matter is to be dealt with then reference will be made to Robert's Rules of Order.
- 3.4 In the event of a conflict between the provisions of this Bylaw and Robert's Rules of Order, the provisions of this Bylaw shall apply.

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**SECTION 4 - SCHEDULING OF PUBLIC HEARINGS**

- 4.1 Public Hearings must be held after first reading and before second reading of the proposed bylaw.
- 4.2 Public Hearings shall be held for the following bylaws:
- a. Long Term Borrowing — Section 251 (1) of the MGA.
  - b. Road Closures — Section 22(2) of the MGA.
  - c. Municipally Controlled Corporations — Section 75.1 (3)(b) of the MGA.
  - d. Tax Exemptions to Encourage Development — Section 364.1 (2) of the MGA.
  - e. Clean Energy Tax Improvement — Section 390.3(5) of the MGA.
  - f. Municipal Planning Documents including:
    - i. Intermunicipal Development Plan (IDP);
    - ii. Municipal Development Plan (MDP);
    - iii. Area Structure Plan (ASP);
    - iv. Area Redevelopment Plan (ARP);
    - v. Land Use Bylaw (LUB);
    - vi. Amendments to any of the above listed planning documents — Section 692(1) of the MGA; and
    - vii. Any other bylaw as required by the MGA.
- 4.3 No more than four (4) hearings shall be scheduled for any regular or Special Council meeting.
- 4.4 Hearings will be heard sequentially, in the order in which they appear on the Agenda.

**SECTION 5- ELECTRONIC MEANS**

- 5.1 In accordance with section 199(1) of the *Municipal Government Act* (MGA), Council must provide for Public Hearings under Part 17 of the MGA to be conducted by Electronic Means.
- 5.2 Meetings shall be conducted through a videoconferencing platform such as Zoom meetings.
- 5.3 Information in regards to the meeting shall be available on the Village of Alberta Beach website.
- 5.4 Meetings will be advertised on the Village of Alberta Beach website with a link to the meeting.

**SECTION 6 - PUBLIC HEARING PROCEDURE**

- 6.1 All hearings will follow the procedure as outlined in Schedule "A" of this Bylaw.

**SECTION 7 - PUBLIC HEARING PARTICIPATION: WRITTEN SUBMISSIONS**

- 7.1 All members of the public wishing to make a submission in writing shall do so as follows:
- a. Submitting the document four (4) business days prior to the Public Hearing;
  - b. Written submission must include:
    - i. Name and signature;
    - ii. Date;
    - iii. Indicate the proposed bylaw to be spoken to; and
    - iv. Clearly state position (In Favour or Opposed);
- 7.2 Written submissions received in response to the Notice of Public Hearing shall become a public record and shall be made available to the public and will be included in the Public Hearing Agenda package.
- 7.3 Written submissions submitted after the advertised deadline will not be accepted.
- 7.4 Written submissions that contain personal attacks or have a derogatory tone shall not be included in the Public Hearing Agenda package.
- 7.5 Individuals who have submitted a letter may only address Council at the Public Hearing on new information not contained in the letter.

**SECTION 8 - PUBLIC HEARING PARTICIPATION: IN-PERSON**

- 8.1 All members of the public wishing to speak at the Public Hearing will be afforded the opportunity to do so at the allotted time in the hearing procedure (Schedule "A").
- 8.2 All members of the public who wish to speak at the Public Hearing must register to speak prior to the meeting.
- a. Registration must include:
    - i. Name;
    - ii. Position (In Favour or Opposed); and

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**PUBLIC HEARING PROCEDURAL BYLAW**

- iii. Indicate the proposed Bylaw to be spoken to.
  - b. Registration can be done:
    - i. Through email to the CAO at aboffice@albertabeach.com by 4:00 pm the business day prior to the meeting;
    - ii. In person at the Village Office immediately prior to the meeting; or
    - iii. Through the video-conferencing chat which will open fifteen (15) minutes prior to the meeting start time.
  - c. If a registered speaker wishes to include an audio/visual presentation, please see section 8.13 for guidelines.
- 8.3 An individual may speak only once at the Public Hearing.
- 8.4 Presentations by the applicant and the public may be made verbally, in writing or visually.
- 8.5 Any person who would like to present using an electronic presentation will bring their USB flash drive to the presenter desk, where a staff member will open the file on the presenter computer.
- 8.6 The use of maps, videos, Power Point presentations and written presentations shall be collected by the Recording Secretary to be included in the Corporate Records for the meeting and may be made available to the public upon request.
- 8.7 If a person is unable to attend a Public Hearing, that person may authorize an individual to speak on his/her behalf. The authorization must:
- a. provide authorization in legible writing;
  - b. name the individual authorized to speak;
  - c. indicate the proposed bylaw to be spoken to; and
  - d. be signed by the person giving the authorization.
- 8.8 Once the Public Hearing has been called to order, no additional speakers will be allowed to register unless invited to by the Presiding Officer.
- 8.9 Persons addressing Council regarding the proposed bylaw or motion shall state:
- a. Their name and legal or municipal address, a person who does not identify him/ herself will not be given the opportunity to speak;
  - b. An indication as to whether they are speaking on their own behalf or for another person or for a group;
  - c. An indication as to whether they are speaking in support of or in opposition to the proposed bylaw or motion;
  - d. How they are affected by the proposed bylaw or motion; and
  - e. Address the Chair when responding to questions or providing information.
- 8.10 Each member of the public representing an individual, including applicants, shall be limited to a five (5) minute presentation period.
- 8.1.1 Each member of the public representing a group, including applicants, shall be limited to a ten (10) minute presentation period.
- 8.12 At the Public Hearing, the CAO shall indicate to the Presiding Officer when the five (5) minutes for individuals or ten (10) minutes for groups have elapsed in the allocated presentation time. The Presiding Officer, upon being notified of the allocated time having expired, may request that the speaker wrap up their presentation or, alternatively, the Presiding Officer may approve additional time for the presentation.
- 8.1.3 In preparing audio/visual materials to be presented at the meeting, presenters are required to limit the number of PowerPoint slides, or such similar visual aids, or pictures and at all times such presentation is limited to the five (5) minute time restriction for individuals and ten (10) minutes time restriction for groups. Any such electronic presentation is to be provided by the Delegation via email or removable USB memory device, in a compatible file format, to the CAO prior to the date of the Public Hearing or to the Recording Secretary at the presenters' desk at the time of the presentation.
- 8.14 All participants of the Public Hearing must address the Presiding Officer during their presentation.
- 8.1.5 Participants' conduct is subject to the rules of conduct provided within this Bylaw, the Council Procedural Bylaw and any other bylaw enacted by Council.
- 8.16 Following the presentation, Council may ask questions of the presenter, as indicated in the Public Hearing Procedure (Schedule "A").

**SECTION 9 - RECORD OF PUBLIC HEARING**

- 9.1 The minutes of the Regular or Special Council meeting, as the case may be, in which the Public Hearing is held will include a summary of all information, evidence, and presentations made before Council.

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**PUBLIC HEARING PROCEDURAL BYLAW**

**SECTION 10 - GENERAL**

- 10.1 Once the Presiding Officer has adjourned the hearing, the hearing cannot be re-opened.
- 10.2 This bylaw shall come into full force and effect on the day that it is given its third and final reading, passed by Council and signed in accordance with the Municipal Government Act.

READ A FIRST TIME THIS \_\_\_\_<sup>TH</sup> DAY OF \_\_\_\_\_, 2025.

READ A SECOND TIME THIS \_\_\_\_<sup>TH</sup> DAY OF \_\_\_\_\_, 2025.

READ A THIRD TIME AND PASSED THIS \_\_\_\_<sup>TH</sup> DAY OF \_\_\_\_\_, 2025.

SIGNED BY THE MAYOR AND C.A.O. THIS \_\_\_\_<sup>TH</sup> DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
MAYOR, KELLY MUIR

\_\_\_\_\_  
C.A.O., KATHY SKWARCHUK

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**PUBLIC HEARING PROCEDURAL BYLAW**

**SCHEDULE "A" – PUBLIC HEARING PROCEDURE**

PROCEDURE FOR PUBLIC HEARING

1. Presiding Officer declares the Public Hearing open and states that the Hearing is held pursuant to Sections 216.4, 606 and 692 of the Municipal Government Act, RSA 2000, as amended.
2. Presiding Officer states:
  - a. That the purpose of Bylaw #XXXX-XX is to \_\_\_\_\_
  - b. That notice of the hearing was given in writing to:
    - i. the applicant;
    - ii. the assessed landowner or landowners;
    - iii. adjoining landowners; and
    - iv. Administration or the Planning & Development Officer.
  - c. That the notice of the hearing was advertised in the \_\_\_\_\_ newspaper and/or other source] on \_\_\_\_\_ and \_\_\_\_\_
  - d. That presentations are to be brief and to the point and limited to five (5) minutes for individuals and ten (10) minutes for groups.
  - e. That all persons giving presentations are to state their name and address.
  - f. The order for hearing presentations will be:
    - i. Administration or Planning and Development Officer;
    - ii. Those in favour of the bylaw;
    - iii. Those opposed to the bylaw;
    - iv. Any person deemed to be affected who wishes to be heard; and
    - v. Administration or Planning and Development Officer / closing statement.
3. Presiding Officer may allow questions from members of Council after each presentation.
4. Presiding Officer may allow rebuttal from persons having given presentations.
5. After all presentations are made the Presiding Officer declares the hearing closed.

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## Alberta Beach Village Office

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**From:** Steven Kim <steven@doyleca.com>  
**Sent:** April 4, 2025 10:01 AM  
**To:** Alberta Beach Village Office  
**Subject:** Re: Alberta Beach - 2024 FS DRAFT  
**Attachments:** Alberta Beach - 2024 FS DRAFT V1.0.pdf

Good morning Kathy,

Attached is copy of the draft statements.

If you have any questions regarding the above, please don't hesitate to contact me.

Thank you!

Steven

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**Alberta Beach**  
**Financial Statements**  
**December 31, 2024**

# Alberta Beach

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## MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

Management of Alberta Beach (the "Organization") is responsible for the preparation, accuracy, objectivity and integrity of the accompanying financial statements and all other information contained within this Financial Report. Management believes that the financial statements present fairly the Organization's financial position as at December 31, 2024 and the results of its operations for the year then ended.

The financial statements have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards (PSAS).

The financial statements include certain amounts based on estimates and judgments. Such amounts have been determined on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, management has designed and maintains a system of internal controls to produce reliable information and to meet reporting requirements on a timely basis. The system is designed to provide management with reasonable assurance that transactions are properly authorized and assets are properly accounted for and safeguarded.

These systems are monitored and evaluated by management and reliable financial information is available for preparation of the financial statements.

The Organization Council carries out its responsibilities for review of the financial statements principally through its meeting with management. This Council meets regularly with management and the external auditors to discuss the results of audit examinations and financial reporting matters.

The external auditors have full access to the Council with and without the presence of management. The Organization Council has approved the financial statements.

The financial statements have been audited by Doyle & Company, Chartered Professional Accountants, independent external auditors appointed by the Organization. The accompanying independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Organization's financial statements.

Kathy Skwarchuk

Chief Administrative Officer

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Edward Cheung, CPA, CA\*  
Scott T. Mockford, CPA, CA\*  
Allen Lee, CPA, CMA\*  
Jason Bondarevich, CPA, CA\*  
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## **INDEPENDENT AUDITOR'S REPORT**

### **To the Members of Council**

#### **Opinion**

We have audited the financial statements of Alberta Beach (the "Organization"), which comprise the statement of financial position as at December 31, 2024, and the results of its operations, changes in its net financial assets and cash flows for the years then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2024, the results of its operations, change in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

#### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process

#### **Auditor's Responsibility for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than from one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

## INDEPENDENT AUDITOR'S REPORT - continued

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

### Report on Other Legal and Regulatory Requirements

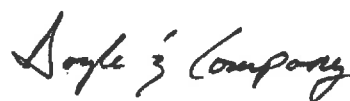
#### Debt Limit Regulation

In accordance with Alberta Regulation 255/2000, we confirm that the municipality is in compliance with the Debt Limit Regulation. A detailed account of the Organization's debt limit can be found in Note 6.

#### Supplementary Accounting Principles and Standards Regulation

In accordance with Alberta Regulation 313/2000, we confirm that the municipality is in compliance with the Supplementary Accounting Principles and Standards Regulation and note the information required can be found in note 10.

April XX, 2025  
11210 - 107 Avenue NW  
Edmonton, Alberta T5H 0Y1



Chartered Professional Accountants

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**Alberta Beach**  
**Statement of Financial Position**  
**As at December 31, 2024**

	2024 \$	2023 \$
<b>FINANCIAL ASSETS</b>		
Cash and temporary investments (Note 2)	216,536	884,250
Restricted cash (Note 2)	1,594,879	945,674
Receivables		
Taxes and grants in place of taxes (Note 3)	280,675	328,286
Trade and other receivables (Note 3)	592,878	224,172
Supplies for resale inventory	13,479	12,368
	<b>2,698,447</b>	<b>2,394,750</b>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities	151,335	109,101
Deposit liabilities	18,742	19,622
Deferred revenue (Note 4)	268,726	60,591
Asset retirement obligation (Note 5)	215,279	204,500
	<b>654,082</b>	<b>393,814</b>
<b>NET FINANCIAL ASSETS</b>	<b>2,044,365</b>	<b>2,000,936</b>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (Schedule 2)	7,229,179	7,274,502
Prepaid expenses	49,543	51,046
	<b>7,278,722</b>	<b>7,325,548</b>
<b>ACCUMULATED OPERATING SURPLUS (Schedule 1, Note 9)</b>	<b>9,323,087</b>	<b>9,326,484</b>

Commitments - Note 12

The accompanying notes form part of these financial statements.

**Alberta Beach**  
**Statement of Operations**  
**For the year ended December 31, 2024**

	2024 Budget (Unaudited) \$	2024 Actual \$	2023 Actual \$
<b>REVENUE</b>			
Net municipal taxes (Schedule 3)	2,002,251	2,001,143	1,984,075
Campground user fees	339,800	331,740	312,315
Other user fees and sale of goods	7,800	28,839	31,193
Sales to other governments	28,000	25,177	28,270
Franchise fees	90,000	104,271	95,942
Government transfers for operating (Schedule 4)	67,561	67,561	67,290
Local government transfers	113,164	11,000	11,000
Licenses and permits	3,500	5,420	3,480
Fines	65,337	57,766	68,648
Penalties and costs of taxes	73,000	86,445	84,833
Investment income	75,000	89,802	92,809
Rental	133,300	134,336	125,599
Other	35,000	11,317	10,000
<b>Total Revenue</b>	<b>3,033,713</b>	<b>2,954,817</b>	<b>2,915,454</b>
<b>EXPENSES</b>			
General government			
Administration	559,500	550,389	525,960
Assessment services	24,850	24,847	24,447
Legislative	109,910	96,541	93,620
Protective services			
Ambulance	14,000	12,266	11,935
Bylaws enforcement	268,515	216,975	228,197
Fire department	169,625	161,391	142,761
Transportation services			
Public works	540,200	494,733	371,244
Roads, streets, walks, lighting	171,000	170,607	170,984
Planning and development			
Planning and development	29,150	26,549	23,126
Recreation and culture			
Alberta Beach boat launch and wharf	25,000	2,473	1,057
Campground	132,500	134,136	117,840
Recreation & facilities	129,039	122,416	116,831
Environmental services			
Water supply & distribution	79,518	79,518	85,770
Wastewater treatment and disposal	612,906	612,906	577,230
Waste management	128,000	104,920	110,366
<b>Total Expenses</b>	<b>2,993,713</b>	<b>2,810,667</b>	<b>2,601,368</b>
<b>EXCESS OF REVENUE OVER EXPENSES</b>			
<b>BEFORE OTHER REVENUE AND EXPENSES</b>	<b>40,000</b>	<b>144,150</b>	<b>314,086</b>
<b>OTHER REVENUE AND (EXPENSES)</b>			
Amortization of tangible capital assets	(65,000)	(384,393)	(389,178)
Gain on sale of tangible capital assets	25,000	19,835	116,285
Government transfers for capital (Schedule 4)	320,000	227,790	372,764
Accretion expense	-	(10,779)	(4,010)
<b>EXCESS (DEFICIT) OF REVENUE OVER EXPENSES</b>	<b>320,000</b>	<b>(3,397)</b>	<b>409,947</b>
<b>ACCUMULATED OPERATING SURPLUS, BEGINNING OF YEAR</b>		<b>9,326,484</b>	<b>8,916,537</b>
<b>ACCUMULATED OPERATING SURPLUS, END OF YEAR</b>		<b>9,323,087</b>	<b>9,326,484</b>

The accompanying notes form part of these financial statements.

**Alberta Beach**  
**Consolidated Statement of Change in Net Financial Assets**  
**For the year ended December 31, 2024**

	2024 Budget (Unaudited) \$	2024 Actual \$	2023 Actual \$
<b>EXCESS OF REVENUES OVER EXPENSES</b>	<b>320,000</b>	<b>(3,397)</b>	<b>409,947</b>
Acquisition of tangible capital assets	(320,000)	(469,709)	(692,018)
Proceeds on disposal of tangible capital assets	-	150,474	178,405
Amortization of tangible capital assets	-	384,393	389,178
(Gain) loss on sale of tangible capital assets	-	(19,835)	(116,285)
Decrease (increase) in prepaid expenses	-	1,503	7,342
	<b>(320,000)</b>	<b>46,826</b>	<b>(233,378)</b>
<b>INCREASE (DECREASE) IN NET ASSETS</b>	<b>-</b>	<b>43,429</b>	<b>176,569</b>
<b>NET FINANCIAL ASSETS, BEGINNING OF YEAR</b>	<b>-</b>	<b>2,000,936</b>	<b>1,824,367</b>
<b>NET FINANCIAL ASSETS, END OF YEAR</b>	<b>-</b>	<b>2,044,365</b>	<b>2,000,936</b>

The accompanying notes form part of these financial statements.



**Alberta Beach**  
**Statement of Cash Flows**  
**For the year ended December 31, 2024**

	2024 \$	2023 \$
<b>NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES:</b>		
<b>OPERATING</b>		
Excess of revenue over expenses	(3,397)	409,947
Non-cash items included in excess of revenue over expenses:		
Amortization of tangible capital assets	384,393	389,178
(Gain) loss on sale of tangible capital assets.	(19,835)	(116,285)
Non-cash charges to operations (net change):		
Decrease (increase) in taxes and grants in place of taxes	47,611	(78,355)
Decrease (increase) in trade and other receivables	(368,706)	102,590
Decrease (increase) in supplies for resale inventory	(1,111)	(425)
Decrease (increase) in prepaid expenses	1,503	7,342
Increase (decrease) in accounts payables and accrued liabilities	42,234	7,557
Increase (decrease) in deposit liabilities	(880)	1,680
Increase (decrease) in deferred revenue	208,135	(118,021)
Cash provided by operating transactions	289,947	605,208
<b>CAPITAL</b>		
Proceeds on sale of tangible capital assets	150,474	178,405
Acquisition of tangible capital assets	(469,709)	(692,018)
Asset retirement obligation recognized	10,779	204,500
Cash applied to capital transactions	(308,456)	(309,113)
<b>INVESTING</b>		
Decrease (increase) in restricted cash	(649,205)	1,333
<b>CHANGE IN CASH AND EQUIVALENTS DURING THE YEAR</b>	(667,714)	297,428
<b>CASH AND CASH EQUIVALENTS , BEGINNING OF YEAR</b>	884,250	586,822
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	216,536	884,250

The accompanying notes form part of these financial statements.

# Alberta Beach

## Schedule of Changes in Accumulated Operating Surplus - Schedule 1

For the year ended December 31, 2024

	Unrestricted Surplus \$	Internally Restricted Surplus \$	Equity in Tangible Capital Assets \$	2024 \$	2023 \$
<b>Balance, Beginning of Year</b>	681,469	1,575,013	7,070,002	9,326,484	8,916,537
Excess of revenue over expenses	(3,397)	-	-	(3,397)	409,947
Unrestricted funds designated for future use	(27,500)	27,500	-	-	-
Restricted funds used for tangible capital assets	-	(103,164)	103,164	-	-
Current years funds used for tangible capital assets	(366,545)	-	366,545	-	-
Disposal of tangible capital assets	248,242	-	(248,242)	-	-
Annual amortization expenses	384,393	-	(384,393)	-	-
Accumulated amortization on disposed tangible capital assets	(117,603)	-	117,603	-	-
Asset retirement obligation recognized	10,779	-	(10,779)	-	-
<b>Change in accumulated surplus</b>	128,369	(75,664)	(56,102)	(3,397)	409,947
<b>Balance, End of Year</b>	809,838	1,499,349	7,013,900	9,323,087	9,326,484

# Alberta Beach

## Schedule of Tangible Capital Assets - Schedule 2

For the year ended December 31, 2024

	Land	Land Improvements	Buildings	Engineered Structures	Machinery and Equipment	Vehicles	2024	2023
	\$	\$	\$	\$	\$	\$	\$	\$
<b>COST:</b>								
Balance, Beginning of Year	1,349,990	684,575	3,247,709	7,248,970	976,236	127,537	13,635,017	13,223,489
Acquisition of tangible capital assets	-	-	-	227,790	192,919	49,000	469,709	692,018
Disposal of tangible capital assets	-	-	-	-	(143,555)	(104,687)	(248,242)	(280,490)
Balance, End of Year	1,349,990	684,575	3,247,709	7,476,760	1,025,600	71,850	13,856,484	13,635,017
<b>ACCUMULATED AMORTIZATION:</b>								
Balance, Beginning of Year	-	544,969	1,047,752	3,914,184	754,369	99,241	6,360,515	6,189,707
Annual amortization	-	14,153	64,728	270,529	30,248	4,735	384,393	389,178
Accumulated amortization on disposals	-	-	-	-	(24,076)	(93,527)	(117,603)	(218,370)
Balance, End of Year	-	559,122	1,112,480	4,184,713	760,541	10,449	6,627,305	6,360,515
<b>NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS</b>	<b>1,349,990</b>	<b>125,453</b>	<b>2,135,229</b>	<b>3,292,047</b>	<b>265,059</b>	<b>61,401</b>	<b>7,229,179</b>	<b>7,274,502</b>
<b>2022 NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS</b>	<b>1,349,990</b>	<b>139,606</b>	<b>2,199,957</b>	<b>3,334,786</b>	<b>221,867</b>	<b>28,296</b>		<b>7,274,502</b>

**Alberta Beach**  
**Schedule of Property and Other Taxes - Schedule 3**  
**For the year ended December 31, 2024**

	<b>2024 Budget (Unaudited) \$</b>	<b>2024 Actual \$</b>	<b>2023 Actual \$</b>
<b>TAXATION</b>			
Real property taxes	2,308,915	2,307,642	2,255,679
Sewer revitalization levy	244,800	244,800	244,800
	<b>2,553,715</b>	<b>2,552,442</b>	<b>2,500,479</b>
<b>REQUISITIONS</b>			
Alberta School Foundation Fund	503,166	503,166	477,125
Designated Industrial	165	-	-
Lac Ste Anne Foundation	48,133	48,133	39,279
	<b>551,464</b>	<b>551,299</b>	<b>516,404</b>
<b>NET MUNICIPAL TAXES</b>	<b>2,002,251</b>	<b>2,001,143</b>	<b>1,984,075</b>

# Alberta Beach

## Schedule of Government Transfers - Schedule 4

For the year ended December 31, 2024

	2024 Budget (Unaudited) \$	2024 Actual \$	2023 Actual \$
<b><u>TRANSFERS FOR OPERATING</u></b>			
Provincial Government - MSI Grant	42,420	42,420	42,420
Provincial Government - FCSS Grant	25,141	25,141	24,870
	67,561	67,561	67,290
<b><u>TRANSFERS FOR CAPITAL</u></b>			
Provincial Government - MSI Grant	320,000	227,790	372,764
<b>TOTAL GOVERNMENT TRANSFERS</b>	<b>387,561</b>	<b>295,351</b>	<b>440,054</b>

# Alberta Beach

## Schedule of Expenses by Object - Schedule 5

For the year ended December 31, 2024

	2024 Budget (Unaudited) \$	2024 Actual \$	2023 Actual \$
<b>EXPENSES BY OBJECT</b>			
Salaries, wages and benefits	896,710	920,504	886,669
Contracted and general services	1,138,408	784,286	658,085
Materials, goods, and utilities	576,098	414,159	392,446
Transfers to local boards and agencies	702,497	702,497	668,178
Amortization of tangible capital assets	65,000	384,393	389,178
<b>TOTAL EXPENSES</b>	<b>3,378,713</b>	<b>3,205,839</b>	<b>2,994,556</b>

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# Alberta Beach

## Schedule of Segmented Disclosure - Schedule 6

For the year ended December 31, 2024

	General Government \$	Protective Services \$	Transportation Services \$	Planning & Development \$	Recreation & Culture \$	Environmental Services \$	2024 \$
<b>REVENUE</b>							
Net municipal taxes	1,756,343	-	-	-	-	244,800	2,001,143
Operating government transfers	42,420	-	-	-	36,141	-	78,561
User fees and sales of goods	22,009	45,337	12,230	-	331,740	-	411,316
Investment income	89,802	-	-	-	-	-	89,802
Other revenue	215,428	67,576	76,741	4,250	10,000	-	373,995
	2,126,002	112,913	88,971	4,250	377,881	244,800	2,954,817
<b>EXPENSES</b>							
Salaries, wages and benefits	446,199	117,683	350,122	-	-	6,500	920,504
Contracted and general services	216,475	221,686	86,875	26,058	128,988	104,204	784,286
Materials, goods and utilities	19,882	51,263	228,343	491	111,480	2,700	414,159
Transfers to local boards and agencies	-	-	-	-	18,557	683,940	702,497
Balance, End of Year	682,556	390,632	665,340	26,549	259,025	797,344	2,821,446
<b>NET REVENUE, BEFORE AMORTIZATION AND OTHER</b>	1,443,446	(277,719)	(576,369)	(22,299)	118,856	(552,544)	133,371
Gain on disposal of tangible capital assets	-	9,000	10,835	-	-	-	19,835
Capital government transfers	-	-	209,721	-	-	18,069	227,790
Amortization	(11,388)	(12,367)	(330,894)	-	(18,069)	(11,675)	(384,393)
<b>NET REVENUE</b>	1,432,058	(281,086)	(686,707)	(22,299)	100,787	(546,150)	(3,397)

# Alberta Beach

## Notes to the Financial Statements

December 31, 2024

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### DESCRIPTION OF OPERATIONS

Alberta Beach is a local government authority providing municipal services. Alberta Beach is empowered through bylaws and policies approved by Council and pursuant to the Municipal Government Act.

### 1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements of Alberta Beach are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by Alberta Beach are as follows:

#### (a) Reporting Entity

The financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and changes in financial position of the reporting entity.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

Interdepartmental and organizational transactions and balances are eliminated.

#### (b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed or goods have yet to be provided. Revenue is recognized in the period when the related expenses are incurred, services performed/goods provided or the tangible capital assets are acquired.

#### (c) Use of Estimates

The preparation of financial statements in conformity with Canadian Accounting Standards for Public Sector Accounting Board requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of the tangible capital assets.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in the revenue or expenses in the period in which they become known. Actual results could differ from those estimates.



**Alberta Beach**  
**Notes to the Financial Statements**  
**December 31, 2024**

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**1. SIGNIFICANT ACCOUNTING POLICIES - continued**

**d) Valuation of Financial Assets and Liabilities**

The financial assets and liabilities are measured as follows:

<u>Financial statement component</u>	<u>Measurement</u>
Cash and temporary investments	Cost and amortized cost
Trade and other receivables	Lower of cost or net recoverable value
Accounts payable and accrued liabilities	Cost
Deposit liabilities	Cost

**(e) Cash and Temporary Investments**

Cash and temporary investments consists of bank deposits and savings accounts with a term of three (3) months or less.

**(f) Investments**

Investments in derivatives and equity instruments quoted in an active market are carried at fair value with transactions costs expensed upon initial recognition. Unrealized changes in fair value are recognized in the statement of remeasurement gains and losses. When the investment is disposed of the accumulated gains or losses are reclassified to the statement of operations.

Investments in interest bearing securities are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments.

When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

**(g) Requisition Over-levy and Under-levy**

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

**(h) Supplies for Resale Inventory**

Supplies held for resale is recorded at the lower of cost or net realizable value. The inventory is accounted for by using the first-in-first-out (FIFO) method.

**(i) Tax Revenue**

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred. Requisitions operate as a flow through and are excluded from municipal revenue.

**(j) Revenue Recognition**

Revenue from transactions with no performance obligation is recognized at realizable value when Alberta Beach has the authority to claim or retain an inflow of economic resource and identifies a past transaction or event giving rise to an asset.

**Alberta Beach**  
**Notes to the Financial Statements**  
**December 31, 2024**

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**1. SIGNIFICANT ACCOUNTING POLICIES - continued**

**(j) Revenue Recognition - continued**

Revenue from transactions with performance obligations is recognized as the performance obligations are satisfied by providing the promised goods or services to the payer. User fees are recognized over the period of use, sales of goods are recognized when goods are delivered. Licenses and permits with a single performance obligation at a point in time are recognized as revenue on issuance, those which result in a continued performance obligation over time are recognized over the period of the license or permit as the performance obligation is satisfied.

**(k) Government Transfers**

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

**(l) Non-Financial Assets**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets (Debt) for the year.

**(j) Non-Financial Assets**

**i) Tangible Capital Assets**

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

	Years
Buildings	25-50
Engineered structures	10-75
Land Improvements	10-25
Machinery and equipment	5-20
Vehicles	10

One-half the annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

**ii) Contributions of Tangible Capital Assets**

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

**iii) Leases**

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operation leases and the related lease payments are charged to expenses as incurred.

**Alberta Beach**  
**Notes to the Financial Statements**  
**December 31, 2024**

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**1. SIGNIFICANT ACCOUNTING POLICIES - continued**

**(m) Asset Retirement**

A liability for an asset retirement obligation is recognized at the best estimate of the amount required to retire a tangible capital asset at the financial statement date when there is a legal obligation for the municipality to incur retirement costs, the past transaction or event giving rise to the liability has occurred, it is expected that future economic benefits will be given up, and a reasonable estimate of the amount can be made. The best estimate of the liability includes all costs directly attributable to asset retirement activities, based on information available at year-end. The best estimate of an asset retirement obligation incorporates a present value technique, when the cash flows required to settle or otherwise extinguish an asset retirement obligation are expected to occur over extended future periods.

When a liability for an asset retirement obligation is initially recognized, a corresponding asset retirement cost is capitalized to the carrying amount of the related tangible capital asset. The asset retirement cost is amortized over the useful life of the related asset. Asset retirement obligations which are incurred incrementally with use of the asset are recognized in the period incurred with a corresponding asset retirement cost expensed in the period.

At each financial reporting date, the municipality reviews the carrying amount of the liability. The municipality recognizes period-to-period changes to the liability due to the passage of time as accretion expense. Changes to the liability arising from revisions to either the timing, the amount of the original estimate of undiscounted cash flows or the discount rate are recognized as an increase or decrease to the carrying amount of the related tangible capital asset. The municipality continues to recognize the liability until it is settled or otherwise extinguished. Disbursements made to settle the liability are deducted from the reported liability when they are made.

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operation leases and the related lease payments are charged to expenses as incurred.

**(n) Deferred Revenues**

Deferred revenues represent government transfers, donations, and other amounts which have been collected, but for which the related services have yet to be performed or agreement stipulations have not been met. These amounts will be recognized as revenues when revenue recognition criteria have been met. Interest earned on deferred revenues, reserves, and offsite levies are calculated using an average investing earnings monthly.

**2. CASH AND TEMPORARY INVESTMENTS**

	2024	2023
	\$	\$
Cash and temporary investments	216,536	884,250
Restricted cash	1,594,879	945,674
	1,811,415	1,829,924

Council has designated funds of \$1,499,349 (2023 - \$1,575,013) for operating and capital reserves. See (Note 9) for details.

**Alberta Beach**  
**Notes to the Financial Statements**  
**December 31, 2024**

**3. RECEIVABLES**

	2024 \$	2023 \$
<b>i) Taxes and grants in place of taxes</b>		
Current taxes and grants in place of taxes	150,271	213,744
Arrears taxes	130,404	114,542
	<b>280,675</b>	<b>328,286</b>
<b>ii) Trade and other receivables</b>		
Trade and other receivables	583,731	204,054
Goods and services tax receivable	15,457	26,428
	<b>599,188</b>	<b>230,482</b>
Less: Allowance for doubtful accounts	6,310	6,310
	<b>592,878</b>	<b>224,172</b>

**4. DEFERRED REVENUE**

	Opening \$	Received \$	Recognized \$	2024 \$	2023 \$
Alberta Community Partnership Grant (ACP)	27,144	1,412	-	28,556	27,144
Beachwave Park Funds	-	21,849	-	21,849	-
Donation for Trail System	1,000	-	-	1,000	1,000
Family and Community Support Services (FCSS)	-	3,518	-	3,518	-
LSA Drainage Funds Grant	-	10,303	-	10,303	-
LSA Recreation and Cultural Grant	1,500	-	-	1,500	1,500
Local Government Fiscal Framework - C (LGFF)	-	173,127	-	173,127	-
Municipal Sustainability Initiative (MSI) - Capital	30,947	-	30,947	-	30,947
Tax Sale Surplus	-	28,873	-	28,873	-
	<b>60,591</b>	<b>239,082</b>	<b>30,947</b>	<b>268,726</b>	<b>60,591</b>

**Local Government Fiscal Framework (LGFF)**

Funding in the amount of \$312,056 was received in the current year from the Local Government Fiscal Framework. The \$269,636 was from the capital component of the program and is restricted to eligible capital projects, as approved under the funding agreement.

The remaining \$42,420 is from the operating component of the program and is restricted to eligible operating projects, as approved under the funding agreement.

# Alberta Beach

## Notes to the Financial Statements

### December 31, 2024

#### 5. ASSET RETIREMENT OBLIGATION

The municipality owns buildings which contain asbestos and, therefore, the municipality is legally required to perform abatement activities upon renovation or demolition of the buildings. Abatement activities include handling and disposing of the asbestos in a prescribed manner when it is disturbed. Undiscounted future cash flows expected are an abatement cost in year 2048 of \$511,250. The estimated total liability of \$215,279 is based on the sum of discounted future cash flows for abatement activities using a discount rate of 6% and assuming annual inflation of 2%. It is management's opinion that these assumptions are reasonable in the circumstance as at December 31, 2024. The municipality has not designated assets for settling the abatement activities.

	2024	2024 January 1
	\$	\$
Balance, beginning of year	204,500	200,490
Accretion expense	10,779	4,010
Estimated total liability	215,279	204,500

#### 6. DEBT LIMIT

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/2000 for the Alberta Beach are to be disclosed as follow:

	2024	2023
	\$	\$
Total Debt Limit	4,461,978	4,547,609
Total Debt	-	-
Amount of debt limit unused	4,461,978	4,547,609
Debt Service Limit	743,663	757,935
Debt Service	-	-
Amount of debt service limit unused	743,663	757,935

The debt limit is calculated at 1.5 times revenue of the municipality excluding transfers from the governments of Alberta and Canada for the purposes of capital (as defined in Alberta Regulation 255/2000) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

Total debt includes long-term debt less debt charges recoverable. Debt servicing includes principle and interest payments due on long-term debt in the 12 months subsequent to year-end less amounts that are recoverable.

**Alberta Beach**  
**Notes to the Financial Statements**  
**December 31, 2024**

**7. TANGIBLE CAPITAL ASSETS**

	2024	2023
	\$	\$
<b>Net Book Value</b>		
Land	1,349,990	1,349,990
Land improvements	125,453	139,606
Buildings	2,135,229	2,199,957
Engineering structures	3,292,047	3,334,786
Machinery and equipment	265,059	221,867
Vehicles	61,401	28,296
	7,229,179	7,274,502

**8. EQUITY IN TANGIBLE CAPITAL ASSETS**

	2024	2023
	\$	\$
Tangible capital assets (Schedule 2)	13,856,484	13,635,017
Accumulated amortization (Schedule 2)	(6,627,305)	(6,360,515)
Asset retirement obligation (Note 5)	(215,279)	(204,500)
	7,013,900	7,070,002

**9. ACCUMULATED OPERATING SURPLUS**

Accumulated operating surplus consists of unrestricted and internally restricted amounts and equity in tangible capital assets as follows:

	2024	2023
	\$	\$
Unrestricted surplus	809,838	681,469
Internally restricted surplus		
Operating reserves		
Economic development - 100 Year	7,296	7,296
Tax rate stabilization	187,907	187,907
Insurance proceeds - Hayland	44,537	44,537
Capital reserves		
Administrative - equipment	10,803	10,803
Building replacement	44,695	44,695
General capital	866,451	866,451
Parks and recreation	34,495	34,495
Police	15,000	57,664
Public works	37,960	90,960
Waste management	110,205	90,205
Agri-plex	50,000	50,000
Boat launch	25,000	25,000
Roadwork	65,000	65,000
	1,499,349	1,575,013
Equity in Tangible Capital Assets (TCA)	7,013,900	7,070,002
	9,323,087	9,326,484

# Alberta Beach

## Notes to the Financial Statements

### December 31, 2024

#### 10. SALARY AND BENEFITS DISCLOSURE

Disclosure of salaries and benefits for municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

		2024			2023
	Months	Salary (1) \$	Benefits & Allowances (2) \$	Total \$	Total \$
Mayor					
K. Muir	12	10,870	3,775	14,645	12,519
A. Duncan	-	-	-	-	7,277
Deputy Mayor					
B. Love	4	9,882	2,050	11,932	3,821
Councilors					
D. Weber	12	9,553	3,575	13,128	13,499
D. Durocher	12	9,553	3,575	13,128	13,456
T. Elwood	12	9,553	5,000	14,553	15,911
Chief Administrative Officer					
K. Skwarchuk	12	129,973	10,575	140,548	133,338
Designated Officers (Contract Services)					
Assessor	-	24,847	-	24,847	24,447

- (1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.
- (2) Employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental death and dismemberment insurance, long and short term disability plans, professional memberships and tuition.

**Alberta Beach**  
**Notes to the Financial Statements**  
**December 31, 2024**

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**11. SEGMENTED DISCLOSURE**

Alberta Beach provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to the Schedule of Segmented Disclosure (Schedule 6).

General government includes administration, assessment services, and legislative. Protective services includes ambulance, bylaw enforcement, and fire department. Transportation services includes public works and roads, streets, walks and lighting. Planning and development includes planning and development. Recreation and culture includes Alberta Beach boat launch and wharf, campground, and recreation and facilities. Environmental services includes water supply and distribution, wastewater treatment and disposal, and waste management.

**12. COMMITMENTS**

Alberta Beach is also responsible for 63.43% of the annual operating costs of Tri Village Regional Sewer Services Commission. The operating costs this year were \$282,280 (2023 - \$246,604).

Alberta Beach is part of the West Inter Lake District (WILD) Regional Water Services Commission and is committed to debenture principal and interest payments in the amount of \$12,381.97 each June and December until the debenture matures in 2039. This debenture was issued as part of the funding of phase 1 of the pipeline construction project from the Town of Stony Plain to the Village of Wabamun. The debenture payment this year was \$71,034 (2023 - \$72,683), the payments include principal and interest.

Alberta Beach is also responsible for 16.4% of the annual operating costs of West Inter Lake District (WILD) Regional Water Services Commission. The operating costs this year were \$8,484 (2023 - \$13,087).

**13. RELATED PARTY TRANSACTIONS**

Alberta Beach is a member of the Tri Village Regional Sewer Services Commission and made payments to the Commission as follows:

	2024 \$	2023 \$
Service fees	282,280	246,604
Debentures	330,626	330,626
	<b>612,906</b>	<b>577,230</b>

These transactions are in the normal course of operations and have been valued in these financial statements at the exchange amount which is the amount of consideration established and agreed to by the related parties.



**Alberta Beach**  
**Notes to the Financial Statements**  
**December 31, 2024**

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**14. FINANCIAL INSTRUMENTS**

**Credit Risk**

Alberta Beach is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayer and entities to which Alberta Beach provides services may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

**Interest Rate Risk**

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in interest rate. Alberta Beach is exposed to interest rate risk on its bank account balances and any of its fixed and/or floating interest rate financial instruments.

**Liquidity Risk**

Liquidity risk is the risk that Alberta Beach will encounter difficulty in meeting its obligations associated with financial liabilities. Alberta Beach manages its liquidity risk by monitoring its operating requirements and cash forecasts to ensure it has sufficient funds to fulfil its financial obligations.

**15. BUDGET FIGURES**

Budget figures for 2024, as approved by Council, are included in the financial statements for information purposes and are unaudited.

**16. COMPARATIVE FIGURES**

Certain comparative figures have been restated to conform with the current year's presentation.

**17. APPROVAL OF FINANCIAL STATEMENTS**

Council and Management have approved these financial statements.

# Mooring Disturbance Standard

## Waterfront and Semi-waterfront Property Owners Fact Sheet

Environment and Parks has developed a disturbance standard for temporary seasonal mooring structures, such as docks and boat lifts.

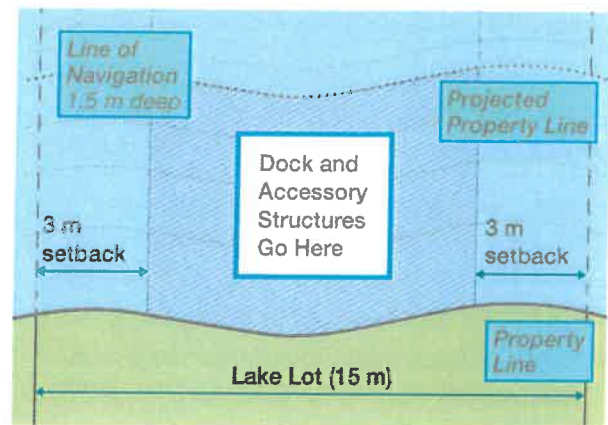
The goal of the disturbance standard is to establish clear rules for temporary seasonal mooring structures to safely and fairly accommodate recreational use of Alberta's lakes and rivers, while streamlining the authorization process for temporary mooring structures.

The disturbance standard applies to seasonal mooring structures for waterfront, semi-waterfront and municipal waterfront property owners.

If your mooring structure does not align with the disturbance standard, you would continue to require an authorization from Environment and Parks prior to placing your dock. Learn more about an authorization by visiting [www.alberta.ca/lakeshores.aspx](http://www.alberta.ca/lakeshores.aspx).

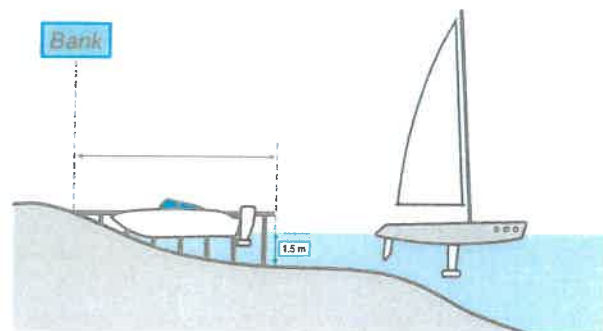
### Determining the mooring area

The mooring area, where dock and accessory structures go, is bound by the line of navigation and the setbacks from each projected property line.



**Step one: Determine the line of navigation.**

Line of Navigation = 1.5 metres of water depth



\*If you own a watercraft with a keel that extends beyond 1.5 metres in depth as pictured above, it will need to be moored outside the line of navigation on a mooring buoy.

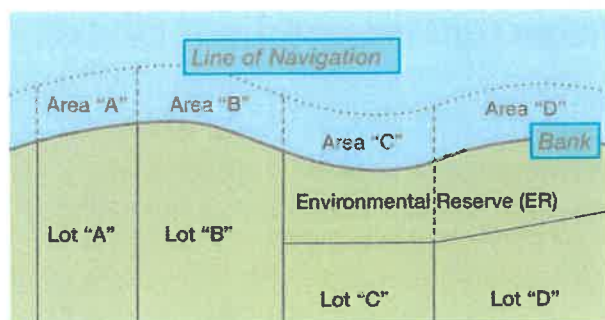


A back lot property owner is one who does not share a property boundary with a waterbody or have direct access to it.

A semi-waterfront landowner is someone who owns the land directly adjoining a municipal or environmental reserve that directly adjoins the bank of a waterbody.

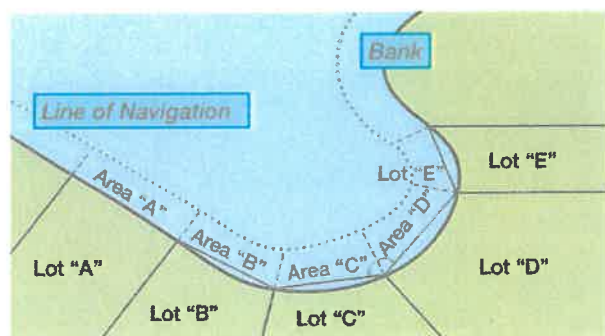
A waterfront landowner owns the land directly adjoining the bank of a waterbody.

**Step two: Extend your property lines to the line of navigation.**



If your property lines cannot be extended directly into the lake without intersecting with your neighbours, then use the coterminous line method.

- At the bank, draw a straight line across your property from one property corner to the other.
- From each of these corners draw another straight line to your neighbour's far property line corner.
- Create an equal angle between the line across your property and the line across your neighbour's property.
- Extend a projected line perpendicular out to the line of navigation.



If the projected lot lines intersect or overlap, another method can be proposed, e.g., cluster developments.

## Disturbance Standard

Here's what the disturbance standard says:

- You may have one temporary seasonal dock for personal use within the mooring area if you are a waterfront or semi-waterfront landowner. The walkway can be up to 1.5 metres wide.
- The dock and associated mooring structures cannot exceed 50 per cent of the waterfront holder's lot width.

- The dock must be at least three metres away from the property lines. Exceptions are made for shared docks (see Shared Docks Fact Sheet).
- The dock may not have any fixed or covered structures including, but not limited to gazebos, storage sheds, shelters or other similar structures. Fuel cannot be stored on the dock.
- The dock, and all boat lifts, swimming platforms and buoy anchors are to be removed before the end of the open water season.
- Boat lifts may be placed as an associated structure or as a stand alone structure, but must be temporary and cannot be enclosed on all sides.
- Aquatic vegetation may be cut once per year between July 15 to September 15, following the requirements outlined in the disturbance standard.

### Swimming platforms:

- One swimming platform, with a slide or bench, can be placed within the projected property lines, and is smaller than 10m<sup>2</sup> in size.

### Mooring buoy/anchor:

- One anchored buoy can be placed beyond the line of navigation within projected property lines if necessary to moor a deep keeled watercraft. The swing radius of the watercraft must be at least three metres from the projected property lines, and 20 metres away from other mooring buoys.

### Materials for dock and accessory structures:

- The dock and floats must be constructed of biologically inert and non-reactive materials like wood or fiberglass that do not degrade when exposed to abrasion, water or petroleum products. Anchors and flotation devices must not have product residue or be made of garbage, waste or debris.
- Preservatives may only be applied to the dock when it's above the bank, and it can only be placed below the bank once the preservatives have completely dried.

## Transition Period for Existing Docks

A five year transitional period until April 16, 2026 is provided in the disturbance standard whereby docks that do not meet the standard can continue to be placed to allow time to meet the disturbance standard or apply for an authorization.





Report it! For environmental complaints or emergencies, call the environmental hotline at 1-800-222-6514

**For more information:**

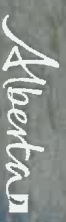
Search 'Respect our Lakes' on [Alberta.ca](http://Alberta.ca)  
Contact us at [rol@gov.ab.ca](mailto:rol@gov.ab.ca)  
Call 310-3773



# Respect Our Lakes

Responsible  
Lake Living

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## Keeping Alberta's Lakes Healthy

Lakeside land owners understand the value of healthy lakes for lake residents and visitors, and are environmental stewards committed to passing the legacy on to future generations.

The lakes of Alberta range from deep, cold, and clear in the mountains to more shallow, warm, and often greener on the prairies. All play an essential role in maintaining local biodiversity, and for safeguarding the water quality and quantity for those living, working and playing nearby.

As Alberta's population continues to grow, there is increasing human use of the lake watershed, the land that drains into the lake. This, together with climatic variability, means that Albertans must consider new ways to protect our lakes to ensure they stay healthy for years to come.



Approximate number of lakes and reservoirs in each land use region.

### Stewardship in the watershed

Anyone who lives within a lake watershed can take these steps to improve the health of the lake and watershed!

- Maintain natural vegetation such as native trees and shrubs—they are much easier to care for than a lawn and will filter out pollutants and nutrients.
- Don't use lawn fertilizers because they add excess nutrients that feed algae and contribute to algal blooms. If needed, use organic, slow-release fertilizers for other gardening uses.
- Plant native plants and shrubs on your property in places where soil is exposed. Watch for invasive species and report invaders to [www.eddnaps.org/](http://www.eddnaps.org/)
- Prevent rainwater and snow melt from washing pollutants into the lake. Reduce non-permeable surfaces like pavement and redirect runoff towards vegetation or a rain barrel.
- Have your septic system inspected regularly and empty septic tanks as recommended, or connect to municipal sewer system.
- Keep "wheels out of water" – driving off-highway vehicles along the bed and shore of any waterbody is illegal, damages important fish and wildlife habitat and impacts water quality.

### Stewardship on the shore

Actions of individual shoreline residents add up to make a huge difference!

- Leave the shoreline in its natural condition – shoreline vegetation provides habitat for fish and

Everything that happens within the lake watershed can influence water quality and quantity.



wildlife, maintains water quality by filtering runoff and protects the shoreline against erosion. It is illegal to do any shoreline modification below the bank (on the bed and shore) without written authorization from the Government of Alberta.

- Aquatic plants are not "weeds" — let them grow! Submerged aquatic vegetation compete with algae for nutrients and light, trap sediment and provide important fish and wildlife habitat. Removal requires written authorization.
- Consider sharing docks, piers and boat lanes within your community to minimize shoreline disturbance.
- Keep your beach natural, don't plow it or add sand.
- Pick up dog poop and flush it or throw it in the garbage. This will help prevent harmful bacteria and phosphorus from entering the lake.

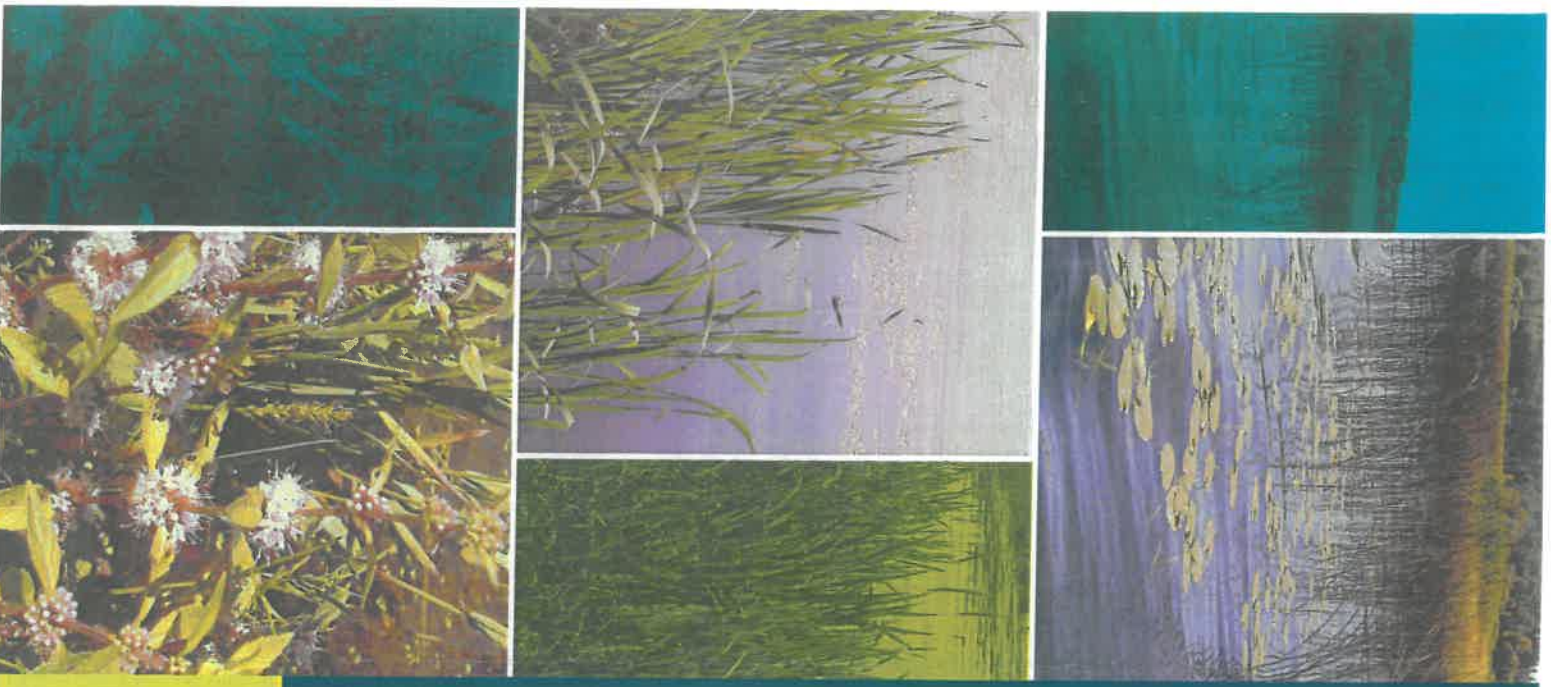
### Stewardship on the water

It's time to get out on the water! Responsible recreation will help keep our lakes healthy for everyone to enjoy.

- Watch your wake! Keep motorized sports far from shore to prevent erosion and protect bird nests.
- Obey the law — keep boat speeds under 10km/hr within 30m of the shoreline and follow posted speed limits.
- Keep music and boat noise to a minimum.
- Clean Drain Dry Your Gear to prevent the spread of aquatic invasive species and diseases.
- Dispose of waste properly and remove ice fishing huts prior to the assigned date.
- Wash your pets, vehicles and off-highway vehicles at designated wash stations away from the lake.

Learn more about your lake and beneficial management practices! Get involved with your local lake stewardship group to help promote responsible lake living.





## For More Information

For more information about lake health, lake stewardship or the authorization process:

Environment and Parks

[aep.alberta.ca](mailto:aep.alberta.ca) (search 'Respect our Lakes')  
[ESRD.Info-Centre@gov.ab.ca](mailto:ESRD.Info-Centre@gov.ab.ca)

Or call: 310-3773

For environmental complaints/emergencies  
 call the 24-hour environmental hotline:

1-800-222-6514

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 ISBN 978-1-4601-2252-5 (PDF)



# Respect Our Lakes

Aquatic Vegetation  
and Lake Health

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## Aquatic Plants and Lake Ecosystems

Aquatic plants along lake shorelines are important for maintaining healthy lake ecosystems. They provide habitat for fish spawning, nesting habitat for waterfowl and shorebirds, rearing sites for young fish and wildlife, and they protect shorelines from wave and wind erosion. Aquatic vegetation also performs many important biological functions that maintain lake water quality, such as filtering runoff water that enters the lake.

Lakeshore residents may wish to remove aquatic vegetation to make it easier to put in docks and piers, or to improve swimming and boating conditions. Some people think that removing aquatic plants helps to “clean up” the lake, however this is not true. Lakes that have lost significant aquatic vegetation are especially vulnerable to water quality problems including blue-green algal (cyanobacterial) blooms due to excess nutrient availability. Maintaining a natural shoreline with abundant native aquatic vegetation species is one of the best ways to ensure a healthy lake environment for everyone to enjoy.

### Unauthorized Aquatic Vegetation Removal Is Illegal

Removing aquatic vegetation requires prior approval by the Government of Alberta, Department of Environment and Parks. Unauthorized removal could be subject to fines and penalties. Here's what the law says:

- Under the *Public Lands Act*, it is prohibited to disturb the bed and shore of a water body without prior authorization
- Under the *Water Act*, an approval is required for an activity which affects a water body such as aquatic vegetation removal

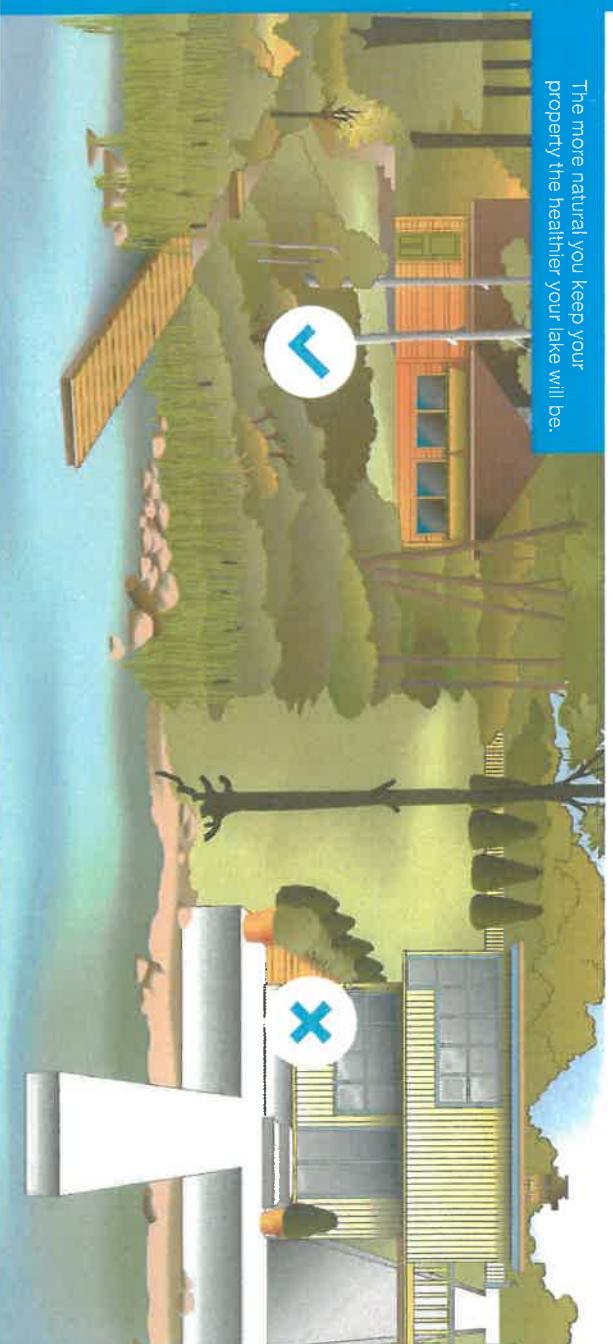
Aquatic vegetation removal may be permitted for individual use, public use or commercial purposes. Restrictions apply to ensure impact to the aquatic environment including fisheries and wildlife habitat are minimized. Application forms and guidelines can be found at [aep.alberta.ca](http://aep.alberta.ca) (search 'Water Act Forms').

### Lake Stewardship and Aquatic Vegetation

Maintaining the health of Alberta's lakes is everyone's responsibility. Actions of individual lakeshore residents, decision makers and land users around the lake add up to make a huge difference! Here's how you can do your part:

- As much as possible, leave the lake in its natural condition; let aquatic vegetation grow and enjoy the many benefits they provide
- Consider sharing docks, piers and boat lanes within your community to minimize shoreline disturbance, as well as save time and money
- Remember that general beach clean-up involving picking up plant debris that has washed up on shore is ok, but be sure to apply for an approval for any other activities involving aquatic vegetation removal
- Get involved with your local lake stewardship group to help promote beneficial management practices

The more natural you keep your property the healthier your lake will be.





## Common Aquatic Plants

Aquatic plants (also referred to as aquatic vegetation) are plants in the lake; either rooted in the soil or floating in the water.

Emergent plants are rooted and stand above the surface, often growing along the shoreline.

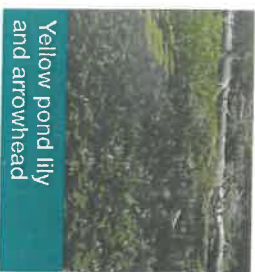


Cat tails



Bulrushes

Common submerged plants are rooted and most are under the water, although small portions may stick above the water.



Yellow pond lily and arrowhead



Flat stemmed pondweed

Photo: Donald Cameron

Invasive aquatic plants have also been introduced in Alberta. If you see an invasive plant, report it to EDDMaps or 1-855-336-BOAT – do not remove it on your own.



Flowering Rush



Himalayan Balsam

To learn more about aquatic plants, visit [alms.ca](http://alms.ca) and search “Aquatic plants”.

# Respect Our Lakes

## Aquatic Plant Removal

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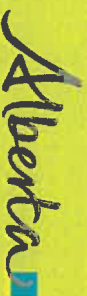
### For more information:

Search ‘Respect our Lakes’ on [Alberta.ca](http://Alberta.ca)  
Contact us at [rol@gov.ab.ca](mailto:rol@gov.ab.ca)  
Call 310-3773

To report emergencies or complaints, call the Environmental Hotline at 1-800-222-6514

To apply for a Water Act authorization, search ‘Digital Regulatory Assurance System’ on [Alberta.ca](http://Alberta.ca).

Search ‘Temporary Field Authorization’ on [Alberta.ca](http://Alberta.ca) to apply for authorization under the Public Lands Act.





## Aquatic Plants in Alberta Lakes

Aquatic plants are important for maintaining healthy lake ecosystems. They provide fish spawning and bird nesting habitat, rearing sites for young fish and wildlife, and they protect shorelines from wave and wind erosion. Aquatic plants also perform many important functions that maintain water quality, such as filtering runoff water that enters the lake and protect shorelines from wave and wind erosion.

Lakes that have lost significant aquatic plants are especially vulnerable to excess plant growth, such as cyanobacterial (blue-green algal) blooms, due to excess nutrient availability. Incremental removal results in a significant cumulative loss of aquatic habitat to the lake ecosystem.

Lakeshore stakeholders can get permission to cut or remove aquatic plants to make it easier to put in docks and piers, or to improve swimming and boating conditions.

Aquatic plants play an important role in filtering runoff and reducing additional nutrients that enter the lake. They also protect the shore from wave action and erosion.



Aquatic plants also provide important fish habitats - remove as little as possible after you've received proper authorizations to help keep your lake ecosystem healthy.



Under the Disturbance Standard for Temporary Seasonal Docks, cutting aquatic plants is permitted only if it is necessary to install a seasonal dock. Aquatic plant cutting can occur one time between July 15 and September 15 by manual or mechanical means, to a max width of four meters and max depth of one meter. It must occur in the same location every year and all cut plants must be removed immediately from the bed and shore.

### All Other Aquatic Plant Cutting and Removal Requires Approval.

Removing or cutting aquatic plants requires prior authorization by from the Government of Alberta. Unauthorized removal or cutting could get you in trouble. Here's what the law says:

- Under the *Water Act*, approval is required for an activity which affects a water body such as aquatic plant removal
- Under the *Public Lands Act*, it is prohibited to disturb the bed and shore of a water body without prior authorization

Restrictions around timing, method of removal and width of area removed apply to ensure impact to the aquatic environment including fisheries and wildlife habitat are minimized. Requirements will be specified in the authorization if it is granted.

### How to apply for an authorization

You can apply for a general *Water Act* approval through the Digital Regulatory Assurance System (DRAS).

A Temporary Field Authorization under the *Public Lands Act* can be applied for through regional offices. Search for 'Temporary Field Authorization' on [alberta.ca](http://alberta.ca) for required forms and contact information. An authorization under the *Public Lands Act* may be exempt if there is no disturbance or modification to the lake bed or its banks. Applications need to clearly describe the activity taking place and its location with respect to the individual lot, materials and tools that will be used, and actions to mitigate impacts to the bed and shore and the aquatic environment.

### Stewardship actions

- Aquatic plants are not "weeds" — let them grow and leave your shoreline in its natural condition! Submerged aquatic plants compete with algae for nutrients and light, trap sediment and provide important wildlife habitat.
- Consider sharing docks, piers and boat lanes within your community to minimize shoreline disturbance.
- Keep your beach natural, don't plow it or add sand.

# Alberta's Legislation and Guides

## Alberta's *Water Act*



*Water Act* Fact Sheet

<https://open.alberta.ca/publications/water-act-factsheet>



*Water Act*

<https://open.alberta.ca/publications/w03>



*Water (Ministerial) Regulation:*

[https://open.alberta.ca/publications/1998\\_205](https://open.alberta.ca/publications/1998_205)

## Applying for approval or licence



Digital Regulatory Assurance System (DRAS)

<https://www.alberta.ca/digital-regulatory-assurance-system>



Guide to preparing a complete *Water Act* Application

<https://open.alberta.ca/publications/guide-preparing-water-act-application-for-licence-or-approval>

## *Water Act* licensing



*Water Act* Licences

<https://open.alberta.ca/publications/water-act-licences>



Alberta's Water Priority System

<https://open.alberta.ca/publications/albertas-water-priority-system-tools-for-water-licence-holders>



*Water Act*: Temporary water diversions fact sheet

<https://open.alberta.ca/publications/water-act-temporary-water-diversions>

## *Water Act* Approvals



*Water Act*: Approvals

<https://open.alberta.ca/publications/water-act-approvals>



*Water Act*: Dugouts Fact Sheet:

<https://open.alberta.ca/publications/water-act-dugouts>

## Other Related Resources



Water Codes of Practice

<https://www.alberta.ca/water-codes-of-practice>



Alberta Watercourse Crossing Program

<https://www.alberta.ca/watercourse-crossing-program>



*Code of Practice for Watercourse Crossings*

<https://kings-printer.alberta.ca/documents/Codes/crossing.pdf>



*Environmental Protection and Enhancement Act (EPEA)*

<https://open.alberta.ca/publications/e12>



Lakeshores

<https://www.alberta.ca/lakeshores>



Respect our Lakes

<https://www.alberta.ca/respect-our-lakes>



Water legislation and guidelines

<https://www.alberta.ca/water-legislation-and-guidelines>



A Guide to Groundwater Authorization  
<https://open.alberta.ca/publications/guide-to-groundwater-authorization>



Alberta Wetland Policy  
<https://open.alberta.ca/publications/9781460112878>

## Resources for EPA and Public Lands



Alberta King's Printer  
<https://www.alberta.ca/alberta-kings-printer>



*Activities Designation Regulation*  
[https://open.alberta.ca/publications/2003\\_276](https://open.alberta.ca/publications/2003_276)



*Approvals and Registrations Procedure Regulation*  
[https://open.alberta.ca/publications/1993\\_113](https://open.alberta.ca/publications/1993_113)



*Conservation and Reclamation Regulation*  
[https://open.alberta.ca/publications/1993\\_115](https://open.alberta.ca/publications/1993_115)



*Environmental Protection and Enhancement (Miscellaneous) Regulation*  
[https://open.alberta.ca/publications/1993\\_118](https://open.alberta.ca/publications/1993_118)



*Release Reporting Regulation*  
[https://open.alberta.ca/publications/1993\\_117](https://open.alberta.ca/publications/1993_117)



*Waste Control Regulation*  
[https://open.alberta.ca/publications/1996\\_192](https://open.alberta.ca/publications/1996_192)



*Code of Practice for Pits*  
<https://open.alberta.ca/publications/pits>



A Guide to the Code of Practice for Pits  
<https://open.alberta.ca/publications/077853765x>



A Guide to the *Water Act* – Authorizations Required for Excavations  
<https://open.alberta.ca/publications/guide-to-water-act-authorizations-required-for-excavations>



Contact info regarding crown land issues:  
<https://www.alberta.ca/public-lands-disposition-contacts>



Surface materials page touches on various aspects of SML requirements:  
<https://www.alberta.ca/surface-materials>



*Public Lands Act*  
[Public Lands Act - Open Government](https://www.alberta.ca/public-lands-act-open-government)



Public Lands Officer Map  
<https://geospatial.alberta.ca/portal/apps/webappviewer/index.html?id=e5aaa0a2eeee4e6cbe23a15d9b4d9d9a>



Land Management Contacts  
<https://www.alberta.ca/land-management-contacts>



Working Well Program  
<https://www.alberta.ca/working-well>



3.6

## Alberta Beach Village Office

cc: Council

**From:** Marlene Walsh <marlenehwalsh@gmail.com>  
**Sent:** March 26, 2025 11:20 AM  
**To:** Kathy Dion; Al Christiansen; Roger Montpellier; Alberta Beach Village Office; Matt Ferris; Gwen Jones; Daryl Weber  
**Subject:** Fwd: Tri-Village - Water Distribution Network

Hi

Sharing this with you for your information, and am working with Mike to organize a virtual meeting for further discussion

Thanks  
Marlene

----- Forwarded message -----

**From:** Mike Andrews <mandrews@mpe.ca>  
**Date:** Thu, Mar 20, 2025 at 9:19 AM  
**Subject:** Tri-Village - Water Distribution Network  
**To:** Marlene Walsh <marlenehwalsh@gmail.com>  
**Cc:** Samaneh Momenifar <smomenifar@mpe.ca>

Hello Marlene,

Now that we have a game plan for the governance, we have prepared a schematic layout for the distribution system. Please note that this is very preliminary, and is intended to obtain feedback only. If you could please distribute this to all parties and request that they provide any feedback that they may have. We have implemented the minimum to provide service to every lot, and to still maintain adequate looping of the system. The drawings can be found at the link below:

 [5585-001-00 - Water Feasibility Study](#)

Two items that are identified in the drawings are questions that require feedback. For Val Quentin, do you foresee any reason that we cannot utilize the drainage ROW that is on the perimeter of the summer village? For all parties, we have shown the reservoir in Alberta Beach by the commission lift station. This is schematic only, we will need to determine a suitable location that will allow for an approximate 50m by 50m footprint for the reservoir.

Let us know if there are any questions or concerns, or if you would like to have a virtual meeting with the steering committee to review this.

Cheers,

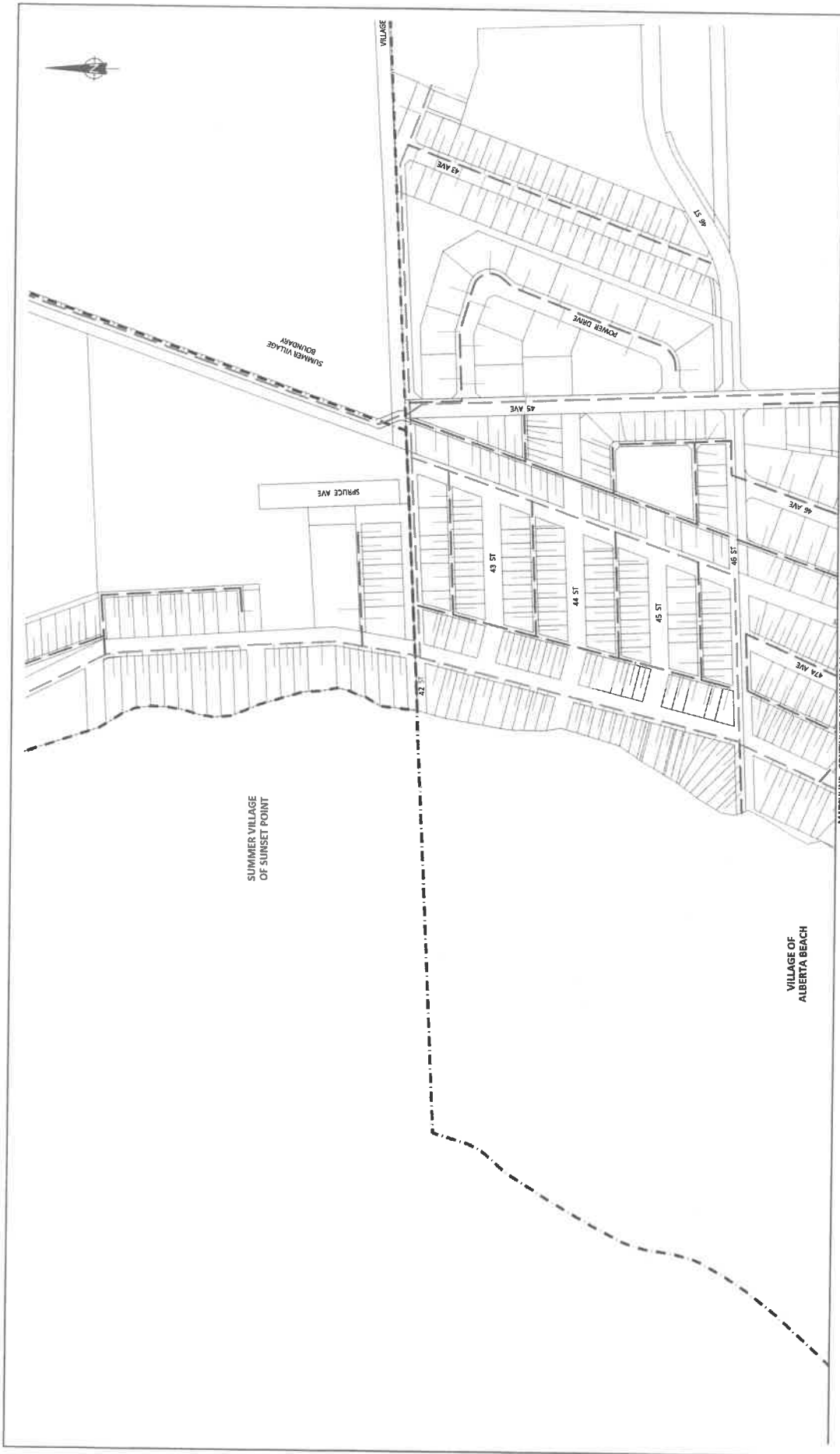
**Mike Andrews, P.Eng.,**  
**PMP**  
Project Manager  
Tel. (780) 509-4310  
Cel. (780) 886-2550  
Email. [mandrews@mpe.ca](mailto:mandrews@mpe.ca)  
[www.mpe.ca](http://www.mpe.ca)



44







<p>LEGEND:</p> <ul style="list-style-type: none"> <li>- TRANSMISSION LINE - 100mm</li> <li>- DISTRIBUTION LINE - 75mm</li> <li>- PRIVATE SERVICE LINE - 25mm</li> <li>- EXISTING PH 5 W.I.L.D. TRANSMISSION LINE</li> <li>- EXISTING PH 2 W.I.L.D. TRANSMISSION LINE</li> </ul>		<p>MATCHLINE - CONTINUED ON DWG FIG 02.2</p>	
<p><b>MPC</b></p> <p>a division of Englobe</p>		<p>SUMMER VILLAGE OF ALBERTA BEACH</p> <p>WATER FEASIBILITY STUDY</p> <p>VILLAGE OF ALBERTA BEACH OVERALL</p> <p>PLAN 3 OF 3</p>	
SCALE: 1:4000	DATE: MARCH 2025	JOB: 5585-001-00	FIGURE: 02.3

47

3.c

**Alberta Beach Village Office**

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**From:** Marlene Walsh <cao@valquentin.ca>  
**Sent:** March 31, 2025 6:23 PM  
**To:** Alberta Beach Village Office  
**Subject:** Fwd: Summer Village ACP Grant - Asset Condition and GIS

Hi Kathy

I just wanted to share this email with you in hopes of also adding this on as an Agenda Item for the Joint meeting being planned for April 3.

It may be a perfect opportunity for Mike to provide a brief overview.

Appreciate your consideration  
Marlene

----- Forwarded message -----

From: **Summer Village of South View** <[svsouthview@outlook.com](mailto:svsouthview@outlook.com)>  
Date: Mon, Mar 31, 2025 at 3:41 PM  
Subject: Summer Village ACP Grant - Asset Condition and GIS  
To: Mike Andrews <[mandrews@mpe.ca](mailto:mandrews@mpe.ca)>  
Cc: [cao@valquentin.ca](mailto:cao@valquentin.ca) <[cao@valquentin.ca](mailto:cao@valquentin.ca)>, Val Quentin <[marlenehwalsh@gmail.com](mailto:marlenehwalsh@gmail.com)>

Hi Mike,

This is further to our discussion regarding the ACP grant for asset condition and GIS asset management for summer villages in the Lac Ste Anne area. **South View and our partners are moving forward as you and I had previously discussed.** However, in discussion with Marlene (Val Quentin) we think it makes sense for the Tri Village area (the same group that is doing the water feasibility study) to consider working together on a similar project under a different ACP application. I understand that you will be attending the Tri Village meeting this week, so that would be a great opportunity to pitch it to them. This will allow you to scale the project larger in the region and put in two grant applications while keeping similar type communities together, since the Tri Village is operating with a sewer system and the summer villages I will be the managing partner for are not.

I have copied Marlene on this email, and I believe that she is going to request that this be added to the agenda.

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Thanks,

*Angela Duncan*

Chief Administrative Officer

Summer Village of South View

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